



# Refrigeration Service Engineers Society

## Board Meeting Minute Form

**Chapter Name:** Multnomah                      **City:** Portland, OR.  
**Reported by:** Alamelu Brooks CM              **Title:** Secretary  
**Number in Attendance:** 8                      **Calls to Order:** 7:20 PM Date: 11-10-05  
**Program:** Board Meeting

Call to order by Ray Carlyle

Roll-Call of Officers Present: Ray Carlyle, Jon Jefferies CM, Michael Havnar CM, James Brennan and Alamelu Brooks CM. Rob Fraley CM excused.

Board Members present: Leo Mihm CM and Jesse Voorhees.

Jeff Jones CM excused. Patrick Coffey CM and John Coppola absent.

### Items of Discussion:

1. Report of previous meeting had been approved as written.
2. Treasury report approved as submitted.

### Unfinished Business:

3. Leo and John Martin outlined the role and responsibility of officers and board members as outlined in Society Bylaws, policies and procedures, in lieu of forthcoming election.
4. Board members discussed the criteria for scholarship approval. In consultation with scholarship committee, board will decide to release the scholarship fund appropriately.
5. Seminar committee will have to submit tentative proposal for one day seminar for board members scrutiny.
6. Networking with allied associations (WIA, ORACCA, etc) as suggested by John Martin and agreed by committee, will be one of the prime activities in forthcoming year.

Meeting was adjourned at 08.40 pm